

RIVER RAISIN NATIONAL BATTLEFIELD PARK FOUNDATION

333 N. Dixie Hwy., Suite 105
 Monroe, MI 48162-2578
 (734) 243-7136 ext. 171
 info@battlefieldfoundation.org

DATE: **OCTOBER 23, 2023**

PROPOSALS DUE ON : **NOVEMBER 2, 2023**

#: **2023-1001**

REQUEST FOR PROPOSAL PROJECT NAME: **TRADITIONAL POTAWATOMI BASKET MAKING EXHIBIT AND TRADITIONAL ANISHINAABE WIGWAM EXHIBIT**

INVITATION TO BID (Must be completed with Bid Proposal)

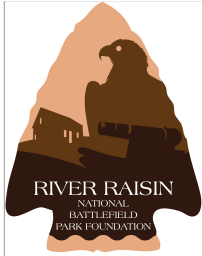
Statement of Work (SOW)	DESCRIPTION
	<p>Request for proposals for the design, fabrication and delivery of the following listed Potawatomi style baskets made from Black Ash, Elm and other native Michigan flora as appropriate. Baskets and photographs will be used in two educational exhibits.</p> <p>SCOPE OF WORK</p> <p>Baskets must be made using traditional Potawatomi techniques to reflect southern Michigan baskets of the early 1800's unless otherwise noted. All stages of the basket making must follow traditional Potawatomi community standards and protocols. Baskets must be made by a Citizen of a Federally Recognized Potawatomi Tribal Nation. Proposals submitted must include the price delivered, photographs of proposed baskets, approximate dimensions and evidence of tribal citizenship. Photographs of each stage of harvesting and processing Black Ash to be able to make traditional baskets must be provided for exhibit. Interpretation of each basket following community standards and protocols must be provided to guide exhibit content. See Request for Proposal Form for itemized deliverables.</p>
1	You were provided with a clearly described specification. <i>Note Agree or Disagree</i>
2	You were not involved in developing the scope of work or specifications for this project <i>Note Agree or Disagree</i>
3	Employer Identification Number or EIN (Attach W-9)
4	Ethics Policy (Attach)
5	Provide Certificate of Insurance, if project requires on site work at Visitor Center
6	Subcontractors (Attach list if multiple, include contact information)
7	List your references, licensing and professional certifications that apply to the SOW
8	Have you provided an alternative to the project specification, bids? If yes, explain.
9	RRNBP Foundation is Tax Exempt, request documentation here if required.
10	Are you and Equal Opportunity Employer? Yes or No
11	Is there any potential for a Conflict of Interest for this project? Yes or No

SUBMITTED BY

Submitted Name and Title:

Signature:

Submittal Date:



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REQUEST FOR PROPOSALS

REQUESTOR:	Alisha Cooley % Executive Committee	Dated: October 23, 2023
(734) 243-7136 ext. 171	info@battlefieldfoundation.org	
RFQ Due Date	November 2, 2023	

PROJECT

PROJECT NAME: Traditional Potawatomi Basket Making Exhibit and Traditional Anishinaabe Wigwam Exhibit

SCOPE OF WORK

DESCRIPTION

Request for proposals for the design, fabrication and delivery of the following listed Potawatomi style baskets made from Black Ash, Elm and other native Michigan flora as appropriate. Baskets and photographs will be used in two educational exhibits.

SCOPE OF WORK

Baskets must be made using traditional Potawatomi techniques to reflect southern Michigan baskets of the early 1800's unless otherwise noted. All stages of the basket making must follow traditional Potawatomi community standards and protocols. Baskets must be made by a Citizen of a Federally Recognized Potawatomi Tribal Nation. Proposals submitted must include the price delivered, photographs of proposed baskets, approximate dimensions and evidence of tribal citizenship.

Photographs of each stage of harvesting and processing Black Ash to be able to make traditional baskets must be provided for exhibit. Interpretation of each basket following community standards and protocols must be provided to guide exhibit content.

DELIVERABLES AND DELIVERY SCHEDULE

Delivery to ATTN: RRNBPF, 333 N. Dixie Hwy., Monroe, MI 48162 by March 1, 2024.

ITEM NO/CODE	SIZE/COLOR	DESCRIPTION	QTY	UOM	COST	DELIVERY SCHEDULE
1	Large	Traditional Storage Basket	2	EA		
2	Full Size	Traditional Corn Washing Basket	1	EA		
3	Full Size	Traditional Sifting Basket	1	EA		
4	Full Size	Traditional Winnowing Basket	1	EA		
5	Full Size	Traditional Harvesting Basket	1	EA		
6	Full Size	Traditional Pack Basket for an Adult	1	EA		
7	Full Size	Traditional Market Basket	1	EA		
8	Full Size	Traditional Strawberry Basket	2	EA		
9	Full Size	Traditional Blueberry Basket	1	EA		
10	Full Size	Contemporary Fancy Vase	1	EA		

11	Small	Stages of Making a Pencil Basket	4	EA		
12	Digital High Resolution	Photos of a stages of harvesting, processing and making a basket from Black Ash	Multiple	SET		

SHIPPING AND HANDLING

Delivered to 333 N. Dixie Hwy. Monroe, MI 48162. All shipping and handling costs must be included in the cost proposal.

PAYMENT TERMS

TERMS: On Account - Net 30 Days (up to 50% advance payment)

The River Raisin National Battlefield Park Foundation Inc. is the only 501(c) [3] nonprofit partner at the River Raisin National Battlefield Park. River Raisin National Battlefield Park Foundation TAX ID: 46-2501428 A Sales Tax Exemption Certificate will be provide upon request.

TERMS AND CONDITIONS

- a. Bid applicant is responsible for all costs associated with the preparation of the request for quotation and their participation in the bid process.
- b. Proposals will only be accepted from qualified citizens of a Federally Recognized Tribal Nation in the United States or Canada. Photographs of previous baskets made and documentation of tribal citizenship required.

FOUNDATION USE ONLY

REVIEWED	APPROVED OR DECLINED	FUNDING SOURCE	FILE	VENDOR NOTIFIED